

**REPORT FOR: OVERVIEW AND
SCRUTINY COMMITTEE**

Date of Meeting:	20 September 2012
Subject:	Report of the Performance and Finance Scrutiny Sub-Committee Chair
Responsible Officer:	Alex Dewsnap, Divisional Director, Partnership, Development and Performance
Scrutiny Lead Member area:	All areas
Exempt:	No
Enclosures:	<i>Appendix A - Indicators brought forward for further monitoring at P&F Chair's briefing</i> <i>Appendix B - Minutes of the sub-committee meeting held on 24 July 2012</i>

Section 1 – Summary and Recommendations

Recommendations:

That the report of the Performance and Finance Scrutiny Sub-Committee Chair be noted.

Section 2 – Report

Introductory paragraph

This report provides a summary of issues to be taken forward by the Performance and Finance scrutiny sub-committee following the meeting held on 24 July 2012. The minutes of the meeting are attached.

At the time of preparing this report a further meeting of the sub-committee is scheduled for 12 September 2012, after the committee despatch date for this report.

Issues identified for further follow-up

Terms of reference

The sub-committee's terms of reference still include the monitoring of the Local Area Agreement. This will need to be reviewed and amended. A report will be submitted to a future meeting.

Item 8: References from Council and other committees/panels

The sub-committee received a reference from O&S regarding how young people could be involved in the follow-up on the Redefining Youth Engagement review. It is intended that a meeting be set up at a community venue where young people can be invited to attend and participate in the review of the recommendations.

Item 9: Chair's report

As detailed in Appendix A, updates will be sought on the indicators listed at the next chair's briefing, scheduled for 4 September 2012. The full report is available at:

<http://www.harrow.gov.uk/www2/ieListDocuments.aspx?CId=817&Mid=61165> (item 9)

Item 10: Revenue and Capital Outturn

No specific follow up.

Item 11: Presentation – Major Contracts

A report on major contracts is now a standing six-monthly item for the sub-committee. The Chair has requested that the Portfolio Holder for Major Contracts be invited to attend for future items on this subject.

The Chair and Vice-Chairman have requested a briefing on SAP.

Item 12: Development Management Performance – Householder Applications

A further report is to be provided to the sub-committee on a Lean review which is to be undertaken.

Item 13: Report on progress – council's use of performance information

The sub-committee will receive a further report in six months time.

Agenda planning for the next meetings of the sub committee

Scrutiny Members are requested to notify the Scrutiny Officer if there are matters that they would like the Chair and Vice-Chairman to investigate or to consider adding to the agenda.

12 September 2012

Items are:

- CIFPA financial management review

- Annual complaints reports - adults and children's
- Revenue and capital monitoring (Q1)
- Report on progress - snow clearance review

6 November 2012

Provisional items are:

- P&F chair's report
- Revenue and capital monitoring (Q2)
- Report on progress - debt recovery review
- Household planning application performance – update

Financial Implications

There are none specific to this report.

Performance Issues

There are none specific to this report.

Environmental Impact

There are none specific to this report.

Risk Management Implications

There are none specific to this report.

Corporate Priorities

The work of the sub-committee addresses all of the Council's corporate priorities.

Section 3 - Statutory Officer Clearance

Not required for this report.

Section 4 - Contact Details and Background Papers

Contact: Heather Smith, Scrutiny Officer, 020 8420 9203,
heather.smith@harrow.gov.uk

Background Papers:

Strategic Performance Report for Quarter 3 (Cabinet, 8 March 2012):

<http://www.harrow.gov.uk/www2/documents/s96521/SPR%20Q3%20-%20Appendix%201.pdf>

Strategic Performance Report for Quarter 4 (Cabinet, Thursday 19 July 2012)

<http://www.harrow.gov.uk/www2/documents/s99422/SPR%20Q4%20-%20Appendix%201.pdf>